

# PROPOSAL EVALUATION CRITERIA

## ADVERTISING AGENCY SERVICES

For VisitHATTIESBURG use only.



PROPOSER/COMPANY: \_\_\_\_\_

### SELECTION PROCESS – STEP 1

Proposals meeting all requirements of the RFP will be evaluated by a review committee and ranked based on the following selection criteria. Top agencies will be chosen for Step 2.

EVALUATION – STEP 1	PERCENTAGE OF TOTAL	MAX POINTS	SCORE
<b>Tourism Industry Experience:</b> Evaluation will include an assessment of such items as history of your company or professional experience, as it relates to the requirements within the RFP.	15%	15	
<b>Qualifications to Execute the Plan of Work, Including Cost of Services:</b> Evaluation will include an assessment of the qualifications and experience of your managerial team, staff, and subcontractors, as well as an assessment of whether the proposed budget is reasonable and appropriate and if the proposed services are cost effective in relation to the fees charges and value of overall project.	60%	60	
<b>References from Past Clients:</b> Evaluation will include an assessment of past performance both through provided case studies and direct contact with previous/current client references provided by proposer.	10%	10	
<b>Evaluation of Prior Work:</b> Evaluation will include an assessment of your past performance related to scope of work provided in the RFP.	15%	15	
<b>TOTAL</b>	<b>100%</b>	<b>100</b>	

**NOTES:**

# PROPOSAL EVALUATION CRITERIA

## ADVERTISING AGENCY SERVICES

*For VisitHATTIESBURG use only.*



PROPOSER/COMPANY: \_\_\_\_\_

### SELECTION PROCESS – STEP 2

Top agencies will be invited to present, in person or via video conference, their suggested framework. Presentations will be ranked by the following criteria:

EVALUATION – STEP 2	PERCENTAGE OF TOTAL	MAX POINTS	SCORE
Agency's Expertise in Diverse but Cohesive Strategies for Driving Tourism Demand	60%	60	
Ability to Illustrate Return on Investment for Suggested Strategies	25%	25	
Suggestions to Address Current and Forecasted Travel Sentiment	15%	15	
<b>TOTAL</b>	<b>100%</b>	<b>100</b>	

NOTES:

# PROPOSAL EVALUATION CRITERIA

## DIGITAL MEDIA SERVICES

For VisitHATTIESBURG use only.



PROPOSER/COMPANY: \_\_\_\_\_

### SELECTION PROCESS – STEP 1

Proposals meeting all requirements of the RFP will be evaluated by a review committee and ranked based on the following selection criteria. Top agencies will be chosen for Step 2.

EVALUATION – STEP 1	PERCENTAGE OF TOTAL	MAX POINTS	SCORE
<b>Tourism Industry Experience:</b> Evaluation will include an assessment of such items as history of your company or professional experience, as it relates to the requirements within the RFP.	15%	15	
<b>Qualifications to Execute the Plan of Work, Including Cost of Services:</b> Evaluation will include an assessment of the qualifications and experience of your managerial team, staff, and subcontractors, as well as an assessment of whether the proposed budget is reasonable and appropriate and if the proposed services are cost effective in relation to the fees charges and value of overall project.	60%	60	
<b>References from Past Clients:</b> Evaluation will include an assessment of past performance both through provided case studies and direct contact with previous/current client references provided by proposer.	10%	10	
<b>Evaluation of Prior Work:</b> Evaluation will include an assessment of your past performance related to scope of work provided in the RFP.	15%	15	
<b>TOTAL</b>	<b>100%</b>	<b>100</b>	

**NOTES:**

# PROPOSAL EVALUATION CRITERIA

## DIGITAL MEDIA SERVICES

*For VisitHATTIESBURG use only.*



PROPOSER/COMPANY: \_\_\_\_\_

### SELECTION PROCESS – STEP 2

Top agencies will be invited to present, in person or via video conference, their suggested framework. Presentations will be ranked by the following criteria:

EVALUATION – STEP 2	PERCENTAGE OF TOTAL	MAX POINTS	SCORE
Agency's Expertise in Diverse but Cohesive Strategies for Driving Tourism Demand	60%	60	
Ability to Illustrate Return on Investment for Suggested Strategies	25%	25	
Suggestions to Address Current and Forecasted Travel Sentiment	15%	15	
<b>TOTAL</b>	<b>100%</b>	<b>100</b>	

**NOTES:**

# PROPOSAL EVALUATION CRITERIA

## PUBLIC RELATIONS AGENCY SERVICES

For VisitHATTIESBURG use only.



PROPOSER/COMPANY: \_\_\_\_\_

### SELECTION PROCESS – STEP 1

Proposals meeting all requirements of the RFP will be evaluated by a review committee and ranked based on the following selection criteria. Top agencies will be chosen for Step 2.

EVALUATION – STEP 1	PERCENTAGE OF TOTAL	MAX POINTS	SCORE
<b>Tourism Industry Experience:</b> Evaluation will include an assessment of such items as history of your company or professional experience, as it relates to the requirements within the RFP.	15%	15	
<b>Qualifications to Execute the Plan of Work, Including Cost of Services:</b> Evaluation will include an assessment of the qualifications and experience of your managerial team, staff, and subcontractors, as well as an assessment of whether the proposed budget is reasonable and appropriate and if the proposed services are cost effective in relation to the fees charges and value of overall project.	60%	60	
<b>References from Past Clients:</b> Evaluation will include an assessment of past performance both through provided case studies and direct contact with previous/current client references provided by proposer.	10%	10	
<b>Evaluation of Prior Work:</b> Evaluation will include an assessment of your past performance related to scope of work provided in the RFP.	15%	15	
<b>TOTAL</b>	<b>100%</b>	<b>100</b>	

**NOTES:**

# PROPOSAL EVALUATION CRITERIA

## PUBLIC RELATIONS AGENCY SERVICES

*For VisitHATTIESBURG use only.*



PROPOSER/COMPANY: \_\_\_\_\_

### SELECTION PROCESS – STEP 2

Top agencies will be invited to present, in person or via video conference, their suggested framework. Presentations will be ranked by the following criteria:

EVALUATION – STEP 2	PERCENTAGE OF TOTAL	MAX POINTS	SCORE
Agency's Expertise in Diverse but Cohesive Strategies for Driving Tourism Demand	60%	60	
Ability to Illustrate Return on Investment for Suggested Strategies	25%	25	
Suggestions to Address Current and Forecasted Travel Sentiment	15%	15	
<b>TOTAL</b>	<b>100%</b>	<b>100</b>	

NOTES:

# PROPOSAL EVALUATION CRITERIA

## WEBSITE DESIGN / SUPPORT AND MAINTENANCE

For VisitHATTIESBURG use only.



PROPOSER/COMPANY: \_\_\_\_\_

Proposals meeting all requirements of the RFP will be evaluated by a review committee and ranked based on the following selection criteria.

EVALUATION	PERCENTAGE OF TOTAL	MAX POINTS	SCORE
<b>Identified Needs &amp; Provided Solutions:</b> Evaluation will include an assessment of quality, relevancy, and probability of implementation of proposal.	40%	40	
<b>Relevant Experience:</b> Evaluation will include an assessment of your past performance related to scope of work provided in the RFP both through provided case studies and direct contact with previous/current client references provided by proposer.	25%	25	
<b>Description of Proposer / Qualifications of Key Personnel:</b> Evaluation will include an assessment of the qualifications and experience of your managerial team, staff, and subcontractors as well as history of your company or professional experience, as it relates to the requirements within the RFP.	15%	15	
<b>Budget Estimate:</b> Evaluation will include an assessment of whether the proposed budget is reasonable and appropriate and if the proposed services are cost effective in relation to the fees charges and value of overall project.	20%	20	
<b>TOTAL</b>	<b>100%</b>	<b>100</b>	

**NOTES:**